

## 2024 Summer Salary: General Guidelines

Updated February 12, 2024

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- The summer period is considered to be a **total of 72** eligible working days. Working days are considered Monday – Friday. **This year, the summer period runs from 5/13/24 – 8/20/24.**
- During the summer, eligible **academic year** faculty may earn up to a maximum of one-third of the nine-month annual salary rate as additional compensation. A maximum of 57 days in the summer period are eligible for pay (3 months = 57 days).
- During the summer, eligible **fiscal year** faculty may earn up to a **maximum of one-month** (1/11 or 1/12 of their annual salary rate allowed by APM 667) as additional compensation, provided they use vacation from their regular appointment (APM 600-14-c). A corresponding number of accrued vacation days must be deducted. The month is calculated based on the number of working days in the month in which the effort is made. An effort split over multiple calendar months may not total to exactly one month of pay.
- As communicated by the Provost's office in previous years, federal auditors have been auditing research compliance at universities and have directed considerable focus on the usage of summer ninths/months.
- Per campus policy, faculty who wish to report more than 2.5 ninths/months (i.e., 47.5 work days) from federal funding sources may only do so by indicating in a written attestation the precise number of additional days of compensation they anticipate being paid from federal funds, and the congruence between days of effort for this compensation and personal and/or vacation days being taken.
  - The attestation must be filed with the Office of the Executive Vice Chancellor and Provost by April 30th each year. The campus announcement of this requirement can be found [here](#).
  - Berkeley Regional Services (BRS) Research Administrators (RAs) or departmental staff, as appropriate, will work with faculty to comply with this policy by the deadline, as needed. Reviewing and signing the **2024 Summer Salary Request Form for [Academic Year Faculty](#)** or the **2024 Summer Salary Request Form for [Fiscal Year Faculty](#)**, (which BRS staff can assist in preparing), fulfills this campus requirement.
  - This policy does not apply to faculty who receive all of their summer salary support from the Lawrence Berkeley National Laboratory (LBNL).
- If you expect to receive summer compensation from **both** LBNL and UC Berkeley, you should inform your RA so that they can coordinate the UC Berkeley salary accordingly. Your total salary from both sources **cannot exceed** three months (57 days) of your ANNUAL academic salary.
- The NIH Salary Limitation (CAP) has changed as of [01/01/24](#). If you plan to receive summer salary from your NIH grant(s) and your monthly summer salary exceeds \$18,491.67, the

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difference can be supplemented by unrestricted funds. Information regarding this requirement can be found [here](#).

- NSF grants generally limit summer compensation to no more than two months (two ninths or 38 days) of an academic year salary, however rebudgeting authority permits exceeding 2 months if doing so does not represent a change in the scope of work.
- Please be aware that advance approval from some sponsored agencies are required if you wish to reduce your committed effort by more than 25 percent for many federal awards (for instance, 1 month committed but 0.5 month charged = 50% reduction).
- **Please check with your regional RA or departmental staff, as appropriate, for any additional summer salary restrictions.**
- If you have a pending merit adjustment, your research/financial administrator will reserve funds at the higher rate for July and August requests. The Academic Personnel Office (APO) will confirm all merit increases and promotions are approved for Berkeley Regional Services (BRS) processing.